



## CABINET

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| <b>DATE:</b>  | <b>Friday, 20 December 2024</b>                          |
| <b>TIME:</b>  | <b>10.30 am</b>  |
| <b>VENUE:</b> | <b>Town Hall, Station Road, Clacton-on-Sea, CO15 1SE</b> |

### MEMBERSHIP:

|                         |   |
|-------------------------|---|
| Councillor M Stephenson | - Leader of the Council and Corporate Finance & Governance Portfolio Holder |
| Councillor I Henderson  | - Deputy Leader; Economic Growth, Regeneration & Tourism Portfolio Holder   |
| Councillor A Baker      | - Housing & Planning Portfolio Holder                                       |
| Councillor M Barry      | - Leisure & Public Realm Portfolio Holder                                   |
| Councillor P Kotz       | - Assets Portfolio Holder   |
| Councillor G Placey     | - Partnerships Portfolio Holder   |
| Councillor G Scott      | - Arts, Culture & Heritage Portfolio Holder                                 |
| Councillor A Smith      | - Environment Portfolio Holder  |

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**DATE OF PUBLICATION: THURSDAY, 12 DECEMBER 2024**

## AGENDA

### 1 **Apologies for Absence**

The Cabinet is asked to note any apologies for absence received from Members.

### 2 **Minutes of the Last Meeting (Pages 7 - 34)**

To confirm and sign the minutes of the last meeting of the Cabinet held on Friday 15 November 2024.

### 3 **Declarations of Interest**

Councillors are invited to declare any Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests, and the nature of it, in relation to any item on the agenda.

### 4 **Announcements by the Leader of the Council**

The Cabinet is asked to note any announcements made by the Leader of the Council.

### 5 **Announcements by Cabinet Members**

The Cabinet is asked to note any announcements made by Members of the Cabinet.

### 6 **Matters Referred to the Cabinet by the Council**

There are no matters referred to the Cabinet by the Council on this occasion.

### 7 **Matters Referred to the Cabinet by a Committee - Reference from the Community Leadership Overview & Scrutiny Committee - A.1 - Scrutiny of the Sport and Activity Strategy for Tendring (Pages 35 - 40)**

To enable Cabinet to consider recommendations made by the Community Leadership Overview & Scrutiny Committee following its scrutiny of the Sport and Activity Strategy for Tendring.

### 8 **Matters Referred to the Cabinet by a Committee - Reference from the Standards Committee - A.2 - Proposed Amendment to Article 9 of the Council's Constitution (Pages 41 - 44)**

To enable the Cabinet to consider the recommendation made to it by the Standards Committee in relation to a proposed amendment to Article 9 of the Council's Constitution.

### 9 **Leader of the Council's Items - A.3 - Delivering against the Council's Corporate Plan 2024-28 - Initial Proposals for Highlight Priorities for 2025/26 (Pages 45 - 64)**

The Council's strategic direction is set out in its Corporate Plan which is a fundamental element of the Council's Policy Framework. The Corporate Plan ('Our Vision') was adopted unanimously by Council on 28 November 2023 (Minute 76 refers) and covers the period 2024-28. A key element of delivering against the adopted Corporate Plan is through annual highlight priority actions approved by the Cabinet.

The 2025/26 initial proposals for highlight priorities are set out at Appendix B to this report. Through this report, Cabinet is invited to adopt these for consultation purposes before finalising its highlight priorities for 2025/26; which will involve consideration of the outcome of the consultation undertaken.

**10 Leader of the Council's Items - A.4 - Adoption of an Artificial Intelligence Best Practice Approach at Tendring District Council (Pages 65 - 86)**

To endorse and adopt an ethical approach for the use of Artificial Intelligence (AI) at Tendring District Council.

**11 Cabinet Members' Items - Report of the Corporate Finance & Governance Portfolio Holder - A.5 - Updated General Fund Financial Forecast / Budget 2025/26 (Pages 87 - 116)**

To enable Cabinet to consider the updated financial forecast and budget proposals for 2025/26 for consultation with the Overview and Scrutiny Committees.

**12 Cabinet Members' Items - Report of the Economic Growth, Regeneration and Tourism Portfolio Holder - A.6 - Community Regeneration Partnership (formerly Levelling Up Partnership) - Programme Delivery (Pages 117 - 156)**

To inform the Cabinet about progress with the Community Regeneration Partnership (formerly Levelling Up Partnership) initiative and recommend that Cabinet approves the proposed projects aimed at place-based regeneration in Clacton and Jaywick, including progressing a first wave of projects under the delegations set out later within this report and establishing appropriate funding agreements with delivery partners for a further wave of projects.

**13 Cabinet Members' Items - Report of the Economic Growth, Regeneration and Tourism Portfolio Holder - A.7 - Levelling Up Fund and Capital Regeneration Projects - Progressing the Projects to production of Tender information (Pages 157 - 190)**

To consider the next steps for the Civic Quarter in Clacton-on-Sea (Levelling Up Fund, LUF) and Homes for Dovercourt scheme (Capital Regeneration Project, CRP) and to approve that funding remaining from the £2,148,421 allocated by Cabinet to these two projects, may be used to progress them to the pre-tender stage. The total sum is made up of £250,000 allocated by Cabinet in May 2023 and £1,898,421 in October 2023.

To consider signing up to the Essex County Council managed service solution for temporary worker services.

To note and endorse continued support for the Essex County Council led LUF and CRP projects: the Clacton Hub (LUF); the Kingsway Improvement Corridor (CRP); and Learning and Library schemes in Dovercourt (CRP), as Tendring District Council continues to operate as Accountable Body and overall programme manager for these projects funded by MHCLG.

**14 Cabinet Members' Items - Report of the Housing & Planning Portfolio Holder - A.8 - Consideration of Revisions to the Housing Allocations Policy and Agreement to undertake Consultation in connection with these revisions (Pages 191 - 242)**

To present to Cabinet proposed revisions to the Council's Housing Allocations Policy for approval prior to consultation being carried out as required by the statutory 'Allocation of accommodation: guidance for local housing authorities in England 2012' (as updated in June 2024).

**15 Cabinet Members' Items - Report of the Housing & Planning Portfolio Holder - A.9 - Consideration and Adoption of Housing Policies on Gas Safety, Electrical Safety, Fencing & Paving and Empty Council Homes Management (Pages 243 - 284)**

To consider the following draft policies prepared in relation to the maintenance and operation of the Council's retained housing stock:

- Gas Safety Policy;
- Electrical Safety Policy;
- Fencing and Paving Policy; and
- Empty Council Homes Management Policy.

**16 Cabinet Members' Items - Report of the Partnerships Portfolio Holder - A.10 - Community Projects Update (Pages 285 - 324)**

To provide an update and seek Cabinet's endorsement for an extensive range of community projects which support the Council's key priorities.

**17 Cabinet Members' Items - Joint Report of the Housing & Planning Portfolio Holder and the Corporate Finance & Governance Portfolio Holder - A.11 - Updated Housing Revenue Account Business Plan and Budget Proposals 2025/26 (Pages 325 - 342)**

To set out and seek approval of an updated Housing Revenue Account (HRA) Business Plan, which includes proposed changes in 2024/25 along with budget proposals for 2025/26.

**18 Management Team Items**

There are no matters referred to the Cabinet by the Council's Management Team on this occasion.

### **Date of the Next Scheduled Meeting**

*The next scheduled meeting of the Cabinet is to be held in the Town Hall, Station Road, Clacton-on-Sea, CO15 1SE at 10.30 am on Friday, 31 January 2025.*

## **Information for Visitors**

### **TOWN HALL FIRE EVACUATION PROCEDURE**

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